

FOSB Meeting Notes from 6th March 2017

- Present;

Lisa King, Anna Costello-Mannering, Michelle Mann, Deborah Reardon, Linda Parkin, John Parkin, Mandy Salt, Sue Hogg.

- Apologies;

Lisa Carmen, Donna Farmer, Laura Allen, Charlene Small

- Plan of this year's events

It was agreed that due to the lack of volunteers we are unable to hold any of the bigger events this year, this includes the Summer & Christmas Fayre. We will focus on fundraising for the school and events for the children.

- Volunteers Diary dates

20th March 2017 – Nearly New Uniform Sale. Set up @ 2.45pm. AC-M & MM confirmed.

22nd March 2017 – Mother's Day sales to children. Set up @ 1pm. LK, LP & SH confirmed.

23rd March 2017 – Mother's Day Tea & Cakes. Set up @ 2pm. LK & MM confirmed.

30th March 2017 – Non uniform fundraiser (no help needed)

31st March 2017 – Easter Egg Hunts. Set up @ 1.30pm. LK,

21st April 2017 – St. Georges Day Non uniform (no help needed)

15th June 2017 – Father's Day sales to children. Set up @ 1pm.

Date tbc. – 'Tea with Dad', for Father's Day – event details tbc.

6th July – Sports Day – FOSB BBQ / stalls – times tbc.

- Student feedback / any tasks for school council

The students representing school council said they hoped we could support a numbers themed day & a science themed day this year. School council will feedback the news about events being more student focused this year to the other council members.

- Feedback from Christmas event

The feedback from the Christmas event was mixed, it was incredibly well attended but this meant it was too crowded and difficult to staff. The timing of the event was also difficult to manage with not enough set up time and everyone arriving at the start. It did successfully raise funds some of which were used to buy the children's Christmas crackers and the remainder added to the FOSB account.

- 2nd Hand Uniform - dates/times and volunteers

It has been difficult to get the nearly new uniform to the playground for sale after school due to the building work. However this will start again from Monday 20th March. AC-M & MM will start this.

- Shed and Cupboard- need sorting out

LK & JP will do this this week.

- Sports Day/BBQ ideas

It was suggested that a fundraising BBQ be hosted by FOSB at school on the afternoon of sports day. This may incorporate some side stalls and possibly an ice cream van. Timings and volunteers need to be looked at to firm up these plans. LK will discuss with CK.

- Safeguarding arrangements for volunteers
 - Some FOSB vols are DBS checked which means they can undertake roles directly with the children 'regulated activities'.
 - Those who aren't DBS checked need to ensure they do not carry out 'regulated activity' this means not working with children in an unsupervised capacity i.e. taking children to the toilet, tidying a cupboard with children, etc.
 - All FOSB will be required to undertake a volunteer's induction including signing to confirm they have knowledge and understanding of safeguarding.
- Volunteer recruitment

A text was sent inviting new members to join FOSB, no-one came. Efforts will be made to encourage parents to get involved at welcome meetings etc.

- Finances

Whilst there are funds in the FOSB account more will be needed to cover the requested purchases for this year. Grant funding could be looked into, especially for the stage.

- Fundraising

Requests have been made for FOSB to fund tablet computers for year 6, these will be trialled and if successful consider introducing to other years within the school.

FOSB have also been asked to raise funds for a new stage for school performances. Also funding for a school flag for use at public events, such as parades.

These purchases would be in addition to the costs of other events we host such as the year 6 prom & seasonal events.