

**Friends of South Borough (FOSB) Meeting**  
**Monday 10<sup>th</sup> October 2016, 2 pm**

<b>Present:</b>	<b>Apologies</b>
Mrs Oakley, Deputy Headteacher	Mrs Olivier, Headteacher
Lisa King	Donna Farmer
Kim Smith	Gemma Collier
Anna Costello-Mannering	Sue Hogg
Michelle Mann	Charlene Small
Laura Allen	Helen May
Mandy Salt	Ineta Pence
Lisa Carmen	Kristina Muratoug

1) **Main purpose:** To plan and organise Monster ball and Christmas fair,

2) **Main update/discussion points:**

**a) Macmillan Coffee morning**

- i) This event went really well with a big turn-out of parents/carers and friends.
- ii) FOSB raised £393.00 for Macmillan on cakes etc and £140.00 for FOSB from the non-uniform day which also took place.

**b) New Members**

- i) Welcome to all our new FOSB members. We are really grateful for your interest and any help you offer. If you would like to know more about us please ask a member of the group. Any ideas or input is great for us. Thank you for taking your time to come to our meetings.

**c) The Autumn Monster Ball**

- i) It has been decided that instead of taking place after school, the ball will now take place during school hours (1.45-3pm).
- ii) Letters were sent out with a slip for parents to sign if they wish their children to attend. It costs £1 to attend and includes a soft drink and pack of crisps.
- iii) This is going to be a non-uniform event of either their own clothes or fancy dress.
- iv) If any children do not want to attend the ball, there will be classrooms available for them to go to participate in quiet activities.

**A Learning Ladder for Life**



Trust Principal: Mr J Whitcombe MA  
 Executive Headteacher - Primaries: Mr M Wilson  
 Swale Academies Trust Registered Office: Ashdown House Johnson Road Sittingbourne Kent ME10 1JS  
 Registered in England No: 7344732



**d) 2<sup>nd</sup> Hand Uniform**

- i) Anna and Michelle would like to have the stall out on 7<sup>th</sup> November in the reception drop off area in the morning and after school on the big playground.
- ii) We need to inform office of this so that they can text parents to keep them updated.

**e) Christmas Fair**

- i) This event will now take place on Thursday the 8<sup>th</sup> December. 1.30 - 4 pm.
- ii) Santa will be sent a special letter to ask if he can come in earlier this year to spread out children's time to see him.
- iii) The stage in the main hall will be taken down on the 8<sup>th</sup> December in the morning to allow set up to begin. Volunteers are needed for this event - please let Kim or Lisa know if you can help.
- iv) It was decided to have only one type of soup this year, as we had a lot left last time.
- v) Friends are requested to pass on any ideas for lucky dip or raffle prizes.

**f) Christmas Decorations**

- i) Although Christmas decorations are stored and well organised this year we do need some volunteers to help sort out FOSB cupboard, we still have lots of summer fair items which we need to be tidied to make room for Christmas things.

**g) Food Hygiene**

- i) Laura and Kim still do online food hygiene course.

**h) School Open Day**

- i) Tuesday 15<sup>th</sup> November. 9 – 10 am.
- ii) Lisa King, Kim and Mandy Salt to cover tea and coffee stall.

**1) APPENDICES:**

**Appendix 1 - Actions.**

**Appendix 2 – Diary of Events.**

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