



A MEMBER OF SWALE ACADEMIES TRUST

Executive Headteacher: Mrs J Olivier  
Head of School: Mrs T Oakley  
Tel: 01622 752161

Email: [office@sbps.kent.sch.uk](mailto:office@sbps.kent.sch.uk)  
Website: [www.southboroughprimary.org.uk](http://www.southboroughprimary.org.uk)  
Twitter: [@sbpsmaidstone](https://twitter.com/sbpsmaidstone)

Stagshaw Close  
Postley Road  
Maidstone  
Kent ME15 6TL

Dear Parents and Carers,

I am writing to ask if your child is eligible for free school meals. During Key Stage 1 all children are entitled to Universal Free School Meals, however if they would be entitled for Free School Meals once they get into Key Stage 2, I would ask that you take 10 minutes to apply for Free School Meals whilst they are in Key Stage 1 or EYFS using the following link:

[www.kent.gov.uk/education-and-children/schools/free-school-meals](http://www.kent.gov.uk/education-and-children/schools/free-school-meals)

The reason we ask you to do this is if your child/children are entitled to Free School Meals they will be eligible for the Pupil Premium Grant which means that we may be able to help you out with uniform, trips and other activities. If you apply for Free School Meals and are successful in your application we will give you a free jumper/cardigan for you child. Please be aware that you need to apply for each child individually, so if you have older children that you have applied for your youngest child will not automatically receive their Free School Meal entitlement and therefore not receive their Pupil Premium Grant entitlement.

If you need access to a computer to do this please come into the office and we will provide you with one.

If you have any questions please ask.

Kind regards

Mrs Oakley

A Learning Ladder for Life



Trust Principal: Mr J Whitcombe MA  
Director of Primaries: Mr M Wilson  
Swale Academies Trust Registered Office: Ashdown House Johnson Road Sittingbourne Kent ME10 1JS  
Registered in England No: 7344732

