

FOSB Meeting Notes – Monday 11 March 2019 at 2pm

Present: Laura Ryder, Debbie Reardon, Linda Parkin, John Parkin, Sue Hogg, Michelle Moreton-Clack, Anna Costello-Mannering.

Apologies: Lucy Burr, Gemma Braybrooke, Elena Mateias, Laura Bell

Upcoming Events. The Mothers Day sale requires another 23 gifts and Linda and Michelle will check stock items after the meeting. (Having done this, there are a further 6 items required and Michelle will obtain these). Linda & John will deliver the chocolates to the office on the morning of the sale and Debbie will take them to the classes. (As previously noted, it will be helpful if the nursery and reception sales could be completed early enough for any unsold items to be returned for the hall sale). Linda will also leave the floats with Debbie and collect the cash at the end of the day. Michelle, Laura Ryder & Lucy Burr will help with the sale and Sue Hogg will help if we are short. Laura B asked when the posters could be displayed. Debbie already has one up in the office area, so as soon as convenient. Cable ties have been provided.

Easter Egg Hunt. Tesco offers start next Wednesday, so Laura R will approach them for purchases and donations. These will include crème eggs, caramel eggs and chocolate figures. The format will be the same as in previous years and Laura R will check Parentkind to see if there are any ideas for a more challenging hunt for older children. Possibly, some kind of treasure hunt in addition to finding a plastic egg? Other suggestions will be most welcome.

There will be no non-uniform day this term. The next event of this type will be held on 1st May and will be a “spring colours” theme.

The quiz night was still seen as a good idea and we await Gemma’s Facebook poll before progressing this.

Summer Fair. Laura B has arranged for the Fire & Rescue Service to attend. Laura R suggested that we ask for the parents/carers from each class to provide four helpers for the fair. We could list the stalls that require cover and ask for preferences.

Anna has a template for running the Tombola, avoiding some the problems encountered last year and she will document this for future use.

Car Boot Fair. This will be considered in more detail at the next meeting but outline discussions covered the sale of teas & coffees and hot dogs. £10 per pitch was suggested and 50p entry fee. Wider advertising than just school members will be required and Sue suggested the free “local events” option in some local free papers. We need to determine if there will be a clash with the regular Park Wood event and decide on toilet provision. An afternoon start will be considered.

Fathers Day Sale. Michelle agreed to lead again on the purchases and has been looking at the provision of gadgets that can be bought in bulk at low cost. We established that VAT will be payable and we also need to ensure we have free P & P. Sue bought some sale items last year and Linda will let Michelle know what is in stock. The preferred sale date is 14th June and Debbie will confirm if this is OK with the school.

Other Business. The school are awaiting quotes for the sail and playground equipment. Debbie will advise when known. We can then complete the Tesco charity bid and determine with the school, where to direct FOSB funds.

We need to determine the effect of charity status on VAT.

Laura R will confirm with Laura B that she is dealing with raffle tickets for the summer fair. John confirmed that he is dealing with the raffle license application.

Laura R will approach a potential sponsor regarding the raffle cash prize.

The next meeting will be held on 29th April, starting at 2pm.