

**FOSB Meeting Notes**  
**22nd January 2018, 2pm**

Present: Linda Parkin (LP), John Parkin (JP), Laura Ryder (LR), Laura Bell (LB), Gemma Braybrooke (GB), Tina Oakley, Deborah Reardon.

Apologies: Lisa King.

FOSB members had been advised that the school would be using non-uniform days to routinely raise funds for various charities. This was of great concern to the group. Tina Oakley made it very clear that the December event for the Family Trust was a one-off and that school has no future plans to hold similar events on a regular basis. Future funds raised from non-uniform days will be used to directly benefit South Borough pupils.

Additional events were discussed in outline and the school has kindly offered facilities and staff assistance (with plenty of prior notice) to accommodate other events e.g. quiz nights and boot fairs. This will be discussed further at the next meeting. It is noted that these events need to be planned well in advance, to ensure sufficient helpers and staff are available.

Three further non-uniform days have been agreed. These are 8<sup>th</sup> March, 23<sup>rd</sup> April and 14<sup>th</sup> June.

The general details of a secure Facebook group for FOSB members were discussed and agreed with Tina Oakley.

Gemma Braybrooke and Rhiannon Matthews have created a secret Facebook group for the use of FOSB members. The above have kindly agreed to act as administrators and group membership will be by administrator invitation only, with both members and posts being vetted prior to publication. Several FOSB members have already been invited and further invitations will be issued in the near future. (GB, RM)

In order to accurately complete these invitations, it is necessary to update the FOSB members circulation list. John Parkin will work with other FOSB members to complete this activity. (JP)

Linda Parkin has deposited the Cash from the last non-uniform day. A cheque for the same sum has already been written.

Laura Ryder will pursue the issue of the dormant bank account during the coming week. (LR).

Dates for the Summer Fayre were discussed and either 30/6 or 7/7 are viable options. Laura Ryder and Laura Bell will review other activities which might clash with these dates, (LR, LB)

Scheduled school activities preclude the Summer Fayre immediately following sports day.

Public liability insurance will be required for this and other events and will be reviewed at the next meeting. The Summer Fayre will also require hired toilet facilities.

Six additional FOSB members will be DBS approved, to allow greater flexibility for members to help at events and take some pressure off school staff. We will also undertake an exercise to determine which members are already approved and still active. To be discussed further at the next meeting.

Another attempt to recruit new members will be undertaken, possibly using a regular slot in the school newsletter. Items for inclusion must be submitted to Deborah Reardon, no later than Thursday of each week. It was noted that many potential volunteers may be concerned about the level of commitment required to be a FOSB member. It was agreed that future recruitment campaigns will emphasise that all help is welcome, even if infrequent and of short duration. Volunteers do not have to attend meetings and the more volunteers we have, the easier it becomes for everybody.

The issue of the Kindles was raised and Tina Oakley advised that the Academy will provide equipment required in the future, except for three Kindles to be used as prizes for the most books read. These will be provided by FOSB, from the funds already allocated.

Tina Oakley stated that the new stage for school productions remains a priority and this will be progressed at the next meeting. Grant funding was being looked into and a status check is required (JP, AC-M)

Topics discussed that are not directly related to FOSB.

The issues with the school car park were raised and the school continues to do what it can to address these concerns but this is becoming increasingly difficult to resolve. Registration numbers are taken at various times and individuals are approached, where appropriate.

It was noted that a number of children from year one have asked for packed lunches on a Thursday, specifically. Tina Oakley will look into this, to determine if there is a problem.

Tina Oakley will look into anomaly between YR1 Green and Red classes regarding whether reading the same book more than once or reading more than one book per night counts as multiple reads.

The next meeting will be held on Monday 29th January, at 2pm.