

FOSB Meeting Notes 8th October, 1.30 pm.

Present: Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Laura Ryder (LR), Gemma Braybrooke (GB), Deborah Reardon (DR), Lucy Burr (LBurr), Sue Hogg (SH), Anna Costello-Mannering (AC-M), Sam Chapman (SC), Josie Steven (JS), Elena Mateias (EM), Michelle Moreton-Clack(MM-C)

All members were welcomed by JP and apologies were received from Emma Philpott.

The AGM was discussed and after a brief outline of Parentkind recommendations, it was agreed that FOSB will adopt this approach. However, it was also agreed that we will avoid unnecessary bureaucracy.

After much discussion regarding how best to organise the event, it was agreed that this would likely attract more members if held at school pick up time and some sort of refreshments were provided. Afternoon tea won out over wine and cheese, due to the timing of the event. Monday 12th November is the agreed date.

An invitation will advise parents/carers that child care will be made available **but** only if pre-booked.

The event will be published well in advance and JP will draft an invitation letter, with a reply slip. This will make clear that all parents and carers are automatically FOSB members and highlight that different levels of involvement are welcomed; from committee membership to occasional helping out at events. A membership form will be handed out on entry. We also wish to address those parents/carers who can't attend but may wish to contribute.

A short Powerpoint presentation will be prepared to highlight the groups activities and plans.
JP

A brief Chairman's and Treasurers report will be prepared for the AGM. JP & LP

All staff will be invited to the AGM. It is noted that there is a potential timing clash with school staff meetings.

DR advised that Lisa King has requested that she be removed from the FOSB web page. DR will action this and indicate the role vacancy on the page.

Current bank account. LP outlined some necessary changes to the current bank account arrangements and it was agreed that in future there will be two signatories for all cheques and those authorised will be Anna Costello-Mannering, Tina Oakley and Linda Parkin. LP to arrange the necessary forms.

LP requested a receipt for the recent McMillan donation, for accounting purposes. LR will provide a copy of her screenshot.

LR reported on progress regarding the frozen bank account, having had discussion with the bank. We need to seek a business banking variation request, to modify the current mandate but this will require a currently authorised signatory (Tina Oakley?) If no signatories can be found we will need a Board resolution, following the AGM, to modify the mandate. The branch manager (John Paul) was very helpful and offered future assistance if required.

Details have been passed to LP, who asked the whereabouts of the bank file. This has subsequently been found in the filing cabinet.

Future events. There was much discussion regarding a greater reflection of the cultural diversity of the school and it was agreed to arrange an event to celebrate the festival of lights, Tihar or Diwali. The event is scheduled for 9th November.

After much discussion, it was agreed that children would be asked to make a paper lantern and these would be displayed with fairy lights which FOSB will purchase. MM-C has white lights she will provide as a background to the display. LBurr and MM-C will shape the event and share their thoughts on Facebook.

JP will contact the Nepalese community centre in South Park, to determine if there is anything they are able to contribute by way of a traditional activity.

There will be a non-uniform day on 18th October (last day of term). DR will send out a text.

On 14th November, there will be a further non-uniform day in support of Pudsey. This will be promoted after half term.

Father Christmas' visit was discussed and nursery involvement was an issue, as there are two sessions and nobody wants any children left out. DR will ask Mr Edwards what sessions he is able to cover and an understudy may be required. The date agreed is 12th December.

A date for the Christmas Fair was agreed as 7th December. It was agreed that the log jam that occurred at the last event must be avoided and splitting the event into two (KS1 & KS2) would be an option to reduce congestion, as would a one way entry system and a buggy park. Care must be taken to ensure that both sessions are equally provisioned.

Teachers will be approached regarding the viability of older children running stalls.

LBurr and LR agreed to form the Christmas Fair sub-committee.

Outstanding items. AC-M advised that the 4 foot by 3foot school flag, with school logo, a mahogany pole and leather holding belt will cost £227.96. There is a two week lead time. This spend was agreed and AC-M will purchase and be reimbursed.

GB will ask DR for details of required playground equipment, in order to progress funding with Tesco. SH advised that the maximum grant from Tesco is £4000. GB will seek parent views on requirements, on Facebook

The requirement for a stage was discussed and it was determined that this needs to be portable, easily stored and have wheelchair access.

DR will investigate the process for the Trust to purchase and reclaim VAT and to also determine if there is the possibility of the Trust and FOSB match funding this purchase. DR advised that three quotes will be required for any Trust purchase. LP will speak to Mrs Samways about her requirement and any possible alternatives.

Kindles. Sue Hogg raised her concerns regarding the current process, which leaves many children feeling they have done the reading but have nothing tangible to show for it. This was taken on board and it was agreed that FOSB would consider funding a small gift for all children that attain the reading level required. This is likely to be in the form of a leather bookmark, with the school logo or something similar. Provisional costs are between £165 and £240. Further discussion is required.

Further discussion is also required regarding the level of funding which FOSB is prepared to provide for the 17 Kindles the school has decided to award next year.

LB will raise the issue of Kindles with Tina Oakley, at the parents forum.

AOB. AC-M advised that the police have been informed that there were two drunks lurking at the bridge crossing at dropping off time. Albeit reluctantly, they agreed to take action and a PCSO was sent to the area and will ensure he checks the bridge as part of his future routine. Highways have also been informed that they need to cut back the overgrowth in this area.

Next meeting date to be advised. Look out on Facebook for updates.