

FOSB Meeting Notes 11th June 1.30 pm.

Present: Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Laura Ryder (LR), Gemma Braybrooke (GB), Deborah Reardon (DR), Sue Hogg (SH) Mandy Salt (MS) Elena Mateias (EM)

Minutes by GB - updates added to previous minutes and new items added, and hopefully I have covered everything as first time doing the minutes and using John's notes!

The Fathers' Day sale will take place on Thursday 14th June from 1.30pm. MS, LP and EM volunteering for the sale. All items have now been purchased and are in the storage cupboard in the new building - items include mugs, socks, chocolate/fudge, medals and pens. All items will be sold for £1.

Induction Day for the new starters is Tuesday 19th June, with sessions at 9.00 am and 2.00 pm. MS is volunteering to speak to new parents about FOSB and promotional material to be shown/handed out. (Unsure of other volunteers for the induction day??)

LP gave an update and confirmed the lottery funding document has been completed by Anna (ACM) and an up to date bank statement was requested. LP will send to ACM this week.

Previously SH mentioned that there is also a Golding Homes community chest and FOSB are eligible to bid. This provides grants of up to £1000. GB has a similar set up at her association and will determine what needs doing to progress this (GB) - GB still to look into this.

Non school uniform confirmed for Thursday 28 June. World Cup Theme suggested. This is to raise money for the Year 6 leavers party.

Year 6 Leavers Party Thursday 19th July (after school) – plans/times still to be confirmed. There has already been quite an offer of help for volunteers for this event.

Summer Fair Update

The summer fair update was provided again by the two Lauras' and plans and preparation are coming along well!

LB has created a poster and printing has begun ready for distribution. A leaflet drop in the local area will be done, as well as displaying around/near the school and in our cars etc. A large banner was also found in the cupboard.

LB and LR confirmed layout for the fair and volunteers required and allocated to each of the stalls. Everyone will be contacted to confirm which stall/activity they are running and what is involved.

LB has generated a list of which stalls will require risk assessments (to be updated from previous) and pass this to JP.

LB has also organised existing items used for the stalls, signs, prices etc. and has all been kept separately in envelopes – super organised!

Lucky dip and winning prizes have been sorted and more will need to be purchased – these range from rubber ducks, pencils, sweets etc

The following prices were discussed and agreed amongst the group:

- Entrance - Adults 50p, children free
- BBQ - hot dogs £1.50 Burgers £2.50
- Raffle £1 a strip
- Second hand books 20p
- Name the bear 50p (winning name wins the bear, announced at end of fair)
- Lucky dip 50p
- Barrow of Booze - £1 a ticket (winning raffle ticket wins all the booze announced at end of the fair)
- Face paint £2 (full face), face/arm small paint 50p, tattoo 30p, nails 50p
- Tombola 50p – variety of items – alcohol, toiletries, sweets/chocolates etc
- Bouncy castle £1 for 5 minutes
- Hook a duck 20p and selected starred ducks receive a prize

- Cake stall 50p an item cake slice/tea/coffee
- Stocks - 5 sponges for £1 – Mr Payne has so far kindly volunteered and we are hoping a few other teachers will offer also. The school did have stocks, these need to be located. If cannot be found, SH has offered some from home to be used.
- Treasure squares 50p a go (winning square wins prize announced at end of fair)
- Beat the goalie 5 shots £1, all 3 in the goal wins a prize (suggested to purchase blow up footballs, and may be some left over from previous to be located but had not been found so far)

LR has investigated prices for BBQ items and found 216 burgers for £100 and 240 sausages for £33. All agreed this seemed reasonable and this helped decide cost of what to sell the BBQ items at.

GB to go back to Warburtons and see if can amend number of rolls requested in line with above numbers of burgers and sausages.

LR to look into vegetarian burger options and cost.

Discussion around number of BBQs needed and may need more. Mrs Hunt has offered hers, in addition to another already confirmed to be borrowed for the day.

Need to ask parents/teachers if anyone has Gazebos that can be used for the day, and ask them to volunteer to set them up/take them down. DR again to send text/letter requesting this.

DR to check availability of Mr Knell as unsure if he was still available to attend.

Mrs Langridge - confirmation needed regarding art stall and if any cost to this activity / items needed.

Bouncy castle has been booked, costing £120. Agreed a low cost of £1 for 5 minutes was a fair price, even though this may not guarantee recouping this cost (or making a profit), this is an activity that will generate interest and be popular.

Toilets have been provisionally booked - couple of quotes given for 2 or 3 toilets. Discussion if disabled toilet required and all agreed could use school office toilet if required as this made the cost much higher to hire a disable port-a-loo. Agreed 2 standard toilets sufficient.

Ice Cream Van confirmed and GB has his contact details.

Tipped Pink Bar confirmed and the owner will be applying for the temporary events license and will pass a copy to GB when received.

DR requested confirmation of drama club time required for the arena so that a letter can go home to parents.

LB, LP and EM will sell advance raffle tickets at sports day. Raffle ticket book is ready. LB has also designed a Raffle leaflet detailing available prizes.

Donations for the school fair have been very low and it was suggested more frequent reminder texts could be sent to parents requesting ANY items suitable for tombola I.e bottles, toiletries, teddies, books, games.

Next FOSB Monday 2nd July 1.30pm