

FOSB Meeting Notes

14th May, 1.30 pm.

Present: Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Laura Ryder (LR), Gemma Braybrooke (GB), Deborah Reardon (DR), Anna Costello-Manning (AC-M), Charlene Small (CS), Sue Hogg (SH), Rhiannon Matthews (RM), Mandy Salt (MS), Lisa King (LK)

Notes

JP chaired the meeting, all attendees were welcomed.

The Fathers' Day sale will take place on Thursday 14th June. Sale goods will be ordered in advance from Poundland, to avoid multiple trips.(LR). It was agreed that limited options would be provided nursery and reception. The numbers required overall are 40+90+240. It was agreed that 80% of these numbers would be used for purchasing. Any left over items from previous sales will be taken into account. All items will be sold for £1.

Volunteers for the event are Charlene Small (CS), Sue Hogg (SH) and Mandy Salt (MS). Set up will be from 1.15. One more volunteer required, please.

Lisa will email Mrs Oakley to agree times for the children to visit the hall (LK)

Induction Day for the next intake is on Tuesday 19th June, with sessions at 9.00 am and 2.00 pm. There will be no drinks or snacks this time but there will be handouts provided by Parentkind. The FOSB promotional material can be found in the cupboard with the safe in.

Mandy (MS) has volunteered for the morning session and Gemma will send a Facebook message asking for an afternoon volunteer (GB).

The lottery funding document has been produced by Anna and reviewed by Laura R. There needs to be an event that is inclusive and ticks a number of boxes, in order to be successful in bidding. Key points are the schools diversity, the significant growth in a small geographical area and the need to attract wider local involvement from disgruntled neighbours. A hog roast was discussed, to bring people together and a performance will be provided, arranged by the school staff. For this we will need a portable stage. It is expected that it will require about £500 to fund the event.

Sue mentioned that there is also a Golding Homes community chest and FOSB are eligible to bid. This provides grants of up to £1000. Gemma has a similar set up at her association and will determine what needs doing to progress this (GB).

The summer fair update was provided by the two Lauras' and plans and preparation are well advanced.

Laura B will adapt poster templates from the Parentkind website (LB). Printing is possible in the school but it was noted that colour printing is not of acceptable quality. As an alternative, black printing on coloured paper should be considered.

The school will issue a text message requesting volunteers to run stalls and for craft stall holder to reserve their plots (DR). The text will re-iterate the fact that we are short on helpers.

Teachers have volunteered to do the following:

Mrs Samways will run the drama club attraction. It was noted that parental consent will be required for participants.

Mrs Fulcher will run the cakes stand and donate some cakes.

Mr Payne and Mr Knell will be approached to run the football and wet sponge attractions (DR)

Mrs Hunt will run the face painting, hair and nails attraction.

Miss Ballard will be the nominated first aider and all other teachers are all trained first aiders. They can be called upon, if required.

Mrs Miller, Mrs Watts and Mr Blanco are all prepared to do whatever is required.

Debbie will try to attract more teachers to help at the event (DR). Also, we should consider having some of the older children run some stalls.

An ice cream van has been organised to attend the event, for 10% of the profit.

A bar has been arranged, subject to school approval (DR). This will be organised by an experienced individual who will obtain the necessary licenses. We will receive 10% of the profit.

Teas and coffees with cakes will be provided.

Laura and Andrew Allen will bring their gas barbeque and handle the cooking. Mandy will also help, as she has food hygiene certification.

A vegetarian option will be provided, using Anna and James' CADAC.

We need to buy burgers, sausages and the veggie options, with onions and cheese slices. Crouch Brothers will provide the meat options on the day, if pre-arranged.

Gemma has agreement from Warburtons to provide 120 burger rolls and 84 sausage buns, free of charge.

Donations will be requested on the following dates.

Wine and beer on 21st May

Tombola (anything-unwanted gifts etc.) on 4th June
Books on 18th June
Cakes on 6th July

A letter will be drafted with all the information above (LB) and passed to Debbie for distribution. (DR).

Any leftovers will be raffled.

Many excellent raffle prizes have already been committed and many requests have yet to receive a reply. All main raffle prizes will in the form of vouchers and the order of prizes will be pre-determined. It was agreed that £1 a strip would be charged, with multiple coloured strips available.

Raffle ticket sales will start on sports day.

A flyer will be produced detailing the raffle prizes on offer. (LB, LR)

Printed canvas bags to sell and to carry prizes were discussed. These would cost a little over £1 to produce and could sell for £1.50 to £2.00. Anna will obtain a cost for printing on bags.(AC-M)

John will update the risk assessments from previous events. (JP)

Toilets have been arranged, at a cost of £220, plus VAT.

Bouncy castle options are still under review.

The next meeting is scheduled for Monday June 11th at 1.30. Check the Facebook group for updates before then.