

FOSB Meeting Notes

23rd April 2018, 2pm.

Present: Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Laura Ryder (LR), Gemma Braybrooke (GB), Deborah Reardon (DR), Anna Costello-Mannering (AC-M), Charlene Small (CS), Sue Hogg (SH), Charlenes mum.

Apologies: Katie Mateias (KM), Lisa King (LK)

Notes

JP chaired the meeting, all attendees were welcomed.

It was noted that Debora Reardon is still not on the Facebook group. Resolved.

The majority of the meeting was allocated to the discussion of plans for the summer fair, formulated by Laura Ryder and Laura Bell.

A plan of the field had been drawn up and areas allocated to various stalls and activities. These included an obstacle course, beat the goalie, soak the teacher, art school, cake stall and second hand uniform stall

An arena was also proposed, where certain displays or events could take place.

Approaches have or will be made to the following organisations to provide stands. Golding Homes, Childrens Centre, Kent Fire and Rescue, MBC (not available), Tovil Parish Council, Loose Conservation Society. (GB) also suggested an approach to west Kent Housing Association (for whom she works) and (LB) will approach Pegasus Gym for guest appearance/photo opportunities from Commonwealth gold medallists.

Two first aiders will also be required. Names to be determined.

Other ideas put forward included a dance club display, drama club, football for year 5 & 6, Gorillaz Martial Arts display.

(DR) will establish which, if any, school uniform/supplies can be made available to view or purchase. It was noted that all uniforms need to specifically ordered.

(DR) will ask about the level of teacher commitment for the various activities that the school will participate in. DR will also make the email address for Steve Garrett available, for the beat the goalie.

(DR) will also establish what storage is available in the school for prizes.

It was established that we need 30 volunteers (not including teachers) to resource these plans. It was agreed that further communication is necessary to find more helpers, as the return rate on the initial attempt was disappointingly low. A flyer will

also be added to the induction packs for 15th May (DR) and (LR) will get this to Debbie in time for this to be included. Committee members will personally contact anyone they feel will commit to helping. It was noted that manning levels must enable helpers to spend some time with their own children.

It was noted that there are more prepared games/activities in the FOSB cupboard. (LR) will review.

A need for a wet weather plan was agreed and (DR) will determine if the school can be used in this event.

It was agreed that anybody requiring a selling pitch will be charged £10, unless there is expected high revenue, when a percentage of the profits will be asked for. Sue Hogg has a friend who sells pies and pastries. It was agreed that another cake stall would be competition for that run by Mrs Fulcher and her mum.

(GB) will speak to Hollie Ballard about a bouncy castle and Sue Hogg noted that there is a bouncy castle option available at Turkey Mill. It was noted that no power is likely to be available, so a generator will be required.

Ice lollies and or ice poles were discussed as being the best option for both sales and storage. The school freezer will be available for storage before and after the event and cool bags will be used on the day to ferry stock to the stall.

It was determined that 6 gazebos will be required and in order to avoid any issues with breakages, those loaning gazebos will be asked to construct and dismantle these. (LB), (DR) and (JP) will check what they have available.

Steve Ryder has contacts for SIA licenced security personnel.

Entry cost will be 50p for each adult: children enter free. However, most activities will be chargeable.

Laura Ryder has had initial discussions with toilet suppliers and for 2 toilets and a disabled toilet the cost is £220 plus VAT.

(SH) has a list of past donors and will drop this off at the office for (LR) to collect.

Other business.

(LR) & (LB) agreed to do the shopping for Father Day gifts. (JP) handed over a list of items left over from previous sales. The final number of gifts required, to be confirmed.

It was agreed that we will attempt to split non uniform day and Fathers Day activities. Thursday 28th June is the favoured option. Non uniform date of 28th July was confirmed after the meeting.

(GB) agreed to assist (LP) counting St Georges Day Cash on Wednesday, after pick up.

The leavers party date to be agreed with school. (DR). Thursday 19th July was confirmed after the meeting.

It was noted that the money boxes that the children made for Sports Relief had proven very successful in terms of cash raised and something similar should be considered for the future.

It was noted that at this busy time, more and possibly longer meetings are needed.

The next meeting is scheduled for Monday 14th May at 1.30. Check the Facebook group for updates before then.

Attachment

Outline Plan of field.