

FOSB Notes

16th October 2017, 2pm.

Present:

Lisa King (LK), Anna Costello Mannering (AC-M), Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Gemma Braybrooke (GB), Rhiannon Matthews (RM), Deborah Reardon (DR).

Apologies:

Lisa Carmen, Laura Allen, Donna Farmer, Laura Ryder, Emma Philpot, Sue Hogg.

Notes

Introductions were made and new and returning members were welcomed

It was noted that Laura Allen has changed her working arrangements and a new Vice Chair is required. John Parkin accepted this role.

On Wednesday 18/10 a non-uniform day will be held. The fee of £1 per pupil will be used to buy crackers for the Christmas meal.

Tablets / Kindles for prizes (best readers etc.) have been purchased and were awarded at the end of last academic year. There is money available for tablets for year six but a new specification is required, as the previous model is now discontinued. The suitability must be checked with the trust IT staff as they must be virus protected and filtered in accordance with trust IT requirements. Lisa King will progress this. (LK)

Volunteers are needed for selling nearly new uniforms. It was agreed that we will try to do this on a regular basis. ACM can only do Monday's and had been trying to do it on the first Monday of the month. The sale will be in the hall over the winter months and will be available for the whole school. Set up at 2.00pm for 2.30 - 3.30 sale. All items will be on sale for 50p, except jumpers and cardigans which are priced at £2.00. We will sell off existing stock before promoting further collections but if anyone wants to donate in the meantime, items will be welcome. Other days or times are an option if others are willing to do the selling.

John & Linda offered to run the sale on the first Monday in December 4th, set up at 2pm (JP & LP). Anna will do Monday 30th October (AC-M). A text will be requested to be sent to parents, by the office, on the day of the sale.

It was discussed whether a Monster Ball was to be arranged; concerns were raised, so a Christmas disco was favoured instead. The proposed date is 13th December subject to confirmation from the Head. The session will be split between KS1 (3.15-4.15) & KS2 (4.45-5.45) each disco lasting an hour with a half hour break. The event will require **a minimum of 10 volunteers per session**. A small charge is made for a ticket to attend the disco, this includes a drink and snack (crisps or sweets etc.)

There is an open morning for prospective parents on Tuesday 7th November between 9am & 10am. Volunteers are needed to make teas and coffees. John &

Linda will cover this (JP & LP). This is a great promotional opportunity for FOSB. Nearly new uniform can also be displayed for sale at this event. **Any further helpers for this event are welcome.**

Father Christmas has been arranged and this year will visit classes, probably during the class parties, to provide a token present for the whole class, probably a tub of sweets.

Lisa & Linda will reconcile the banking and financial matters on Thursday 19th October, after drop off. (LK & LP)

Christmas decorations are to go up after school on 1st December and come down after school on 15th December. The next meeting will discuss what new decoration may be required. **Help will be needed on both days.**

The idea of a FOSB Facebook communication group set to 'secret' (so not visible in the public domain) was discussed and agreed in principle. All agreed it would make a big improvement to communication within the group. Lisa will seek authorisation from the Head (LK). Rhiannon & Gemma are conversant with the set up and administration of this type of group and have experience of the effectiveness of use in other settings. Further action is subject to authorisation.

A question had been raised about the role of FOSB going forward. Did we aim to recruit new help & aim for bigger events or just run small fundraisers & events for the children? All agreed with addition support we would like to resurrect some of the bigger events.

It was agreed that holding a summer fayre is to be considered but that such an event will require much detailed planning well in advance and will only be possible with enough volunteers willing to participate. Early planning is key to this event taking place.

Anna explained the details behind the lottery grant application (for facilities including a stage for Drama club) and will liaise with Linda for the financial detail she requires. (AC-M)

Lisa explained that the problem of releasing the funds from the old bank account is still with Lloyds Bank, who are trying to contact the original account controllers. It was agreed that the Ombudsman may be an option if the bank remains tardy on this matter. (LK & LP)

AC-M agreed to become a bank signatory (as Laura A has stepped down.)

The additional promotion of FOSB on the school website, which was previously agreed, is less than visible. There is a need to resurrect this item, JP to discuss ideas with Mr Marsh or carry matter forward to next meeting? (LK, JP, DM)

AC-M acknowledged that those who had provided details to FOSB last term had not been included in the invite to meeting email, however they would receive the minutes and would now be added to the address list.

Next meeting to take place on 6th November at 2pm