

FOSB Meeting Notes

6th November 2017, 2pm.

Present: Lisa King (LK), Linda Parkin (LP), John Parkin (JP), Laura Bell (LB), Laura Ryder (LR), Gemma Braybrooke (GB), Sue Hogg (SH), Deborah Reardon (DR)

Apologies: Anna Costello-Mannering (AC-M).

Notes

All attendees were welcomed by Lisa King

The non-uniform day held on 18/10, raised the sum of £296.73. Thanks to everybody who contributed.

Laura Bell volunteered to source the Christmas crackers for this year. 360 crackers will be required and the spend last year was in the region of £100 (LB)

Teas and coffees for the open morning on 7th November will be set up and served by John & Linda Parkin and Lucy Burr.. Lisa King will arrange for Mr Perrin to help with the urn and make the tea/coffee etc. available. Set up from 8.30 for a 9.00 start. (LK, LP, JP, Lucy Burr)

The Christmas Disco will be held on 13th December, in two groups. From 3.15 until 4pm and 4.15 until 5pm. Set up from 1pm with access to the hall from 2.30. **At least 10 volunteers are required for each session.** Laura Ryder will search for a source for the balloons. (LR). Lisa King will source prizes. (LK) The cost for the disco will be £1 per child and the request for payment will be sent out in the same letter as the parental consent form. This letter will also request volunteers. (Lisa Carmen)

Lisa King has bought several large tins of Quality Street, for Father Christmas' visit on 14th December. These will be distributed from 12.30 on that day and Lisa will speak to Father Christmas about delivery to years 5 & 6. (LK)

Christmas decorations will be put up on 1st December and will be removed on 15th December. Laura or Steve Ryder will be able to assist, as will Linda & John Parkin and Gemma Braybrooke. Sue Hogg may also be able to help. (LR,LP,JP,GB,SH)

Donations of decorations will be gratefully received by 30th November, latest.

200 Tooth Fairy bags will be purchased from Amazon, by Laura Ryder. (LR)

The Facebook group for FOSB is still considered to be an excellent idea and the general principle has been accepted by Mrs Oakley. A further meeting is required between Lisa King, Mrs Oakley and Gemma Braybrooke to agree the operating parameters for the group. It is hoped that the meeting will be held this term and it was generally agreed that this should be done as soon as possible. (LK)

The issue of the Lloyds bank account was discussed briefly. Laura Ryder (with her legal knowledge) will consider what steps might be taken to raise the profile of this issue within the bank. (LR)

The new Kindle specification will be agreed this term (LK)

It was agreed that additional promotion of FOSB will be addressed in the next school letter. This will present flexible options for participation but also make it clear that without more volunteers, many of the current activities will not be possible.(LK) (DR) John Parkin has emailed Mr Marsh, with a view to raising the FOSB profile on the website.

Children in Need will be supported with a cake sale, on 17th November. This will take place in the large hall from 10am to 11am. Cake donations are to be requested. Set up time will be required before 10. Cakes will be 50p each. Sue Hogg and Laura Bell are able to help with the set up and Gemma Braybrooke from 10.45. More volunteers are needed.(SH, LB,GB, Lucy Burr)

The Summer Fayre will be discussed further at the next meeting, with a view to agreeing a date. It was stated that holding this on a Saturday is not ruled out. It was also mentioned that another possibility is from pick-up on a Friday.

Anna Costello-Mannering has the forms to complete, to become a bank signatory. (AC-M)

There is a need for volunteers to sell nearly new uniforms, from next term.

The next meeting will be held on 4th December, at 2pm.