

Executive Headteacher: Mrs J Olivier
Head of School: Mrs T Oakley
Tel: 01622 752161

Email: office@sbps.kent.sch.uk
Website: www.southboroughprimary.org.uk
Twitter: [@sbpsmaidstone](https://twitter.com/sbpsmaidstone)

Stagshaw Close
Postley Road
Maidstone
Kent ME15 6TL

6th November 2018

Dear Parents,

We are holding our parent consultations on **Thursday 15th November (2-6pm) and Friday 16th November (1-4pm)**. Could you please indicate which time you would like to meet with your child's teacher. We will do our best to accommodate the time you prefer. If you have more than one child in the school teachers will do their best to arrange appointments within a similar time range.

Child's name.....Class.....

Sibling 1..... Class.....

Sibling 2..... Class.....

Thursday		Friday	
2pm-3pm		1pm-2pm	
3pm-4pm		2pm-3pm	
4pm-5pm		3pm-4pm	
5pm-6pm			

Your child's teacher will write in your child's contact book the time of your appointment. If you have any questions please speak to your child's teacher.

Kind regards,

Mrs Oakley.

A Learning Ladder for Life



Trust Principal: Mr J Whitcombe MA
Director of Primary: Mr M Wilson
Swale Academies Trust Registered Office: Ashdown House Johnson Road Sittingbourne Kent ME10 1JS
Registered in England No: 7344732

